

2009/2010 Elementary School Year Enrollment Agreement

Effective February 17, 2009

STEP #1

Student's Name: _____

Fall 2009 Grade: _____

STEP #2

Schedule: Kindergarten - 6th Grade Instructional Only - 15 min. before & after academics
 Kindergarten - 6th Grade Full Time - 6:30 AM - 6:00 PM

STEP #3

Payment Options: Yearly, Monthly, Semi-Monthly, 11-Month Payment Plan
Paying by credit card or cash, check, or money order

STEP #4

Enrollment Fee: \$308.25 per student; nonrefundable after paid

Payment Options (choose A, B, or C):

(A) I, _____, authorize El Rancho School to charge my credit card account in the amount of \$308.25 today. Payment is due with signed 2009/2010 Fee Schedule & Fiscal Policy Agreement and Enrollment Agreement.

(B) I, _____, authorize El Rancho School to charge my credit card account in the amount of \$208.25 today and \$100.00 on May 29, 2009. Payment is due with signed 2009/2010 Fee Schedule & Fiscal Policy Agreement and Enrollment Agreement.

CASH DISCOUNT (cash, check, or money order)

(C) Enrollment Fee: \$300.00 per student; nonrefundable after paid

Payment Options:

(C1) \$300.00 payment in full enclosed

(C2) Installment Plan: This option is **only** available if enrollment commitment is made **prior** to 4/20/2009. Paying \$200.00 due with signed 2009/2010 Fee Schedule & Fiscal Policy Agreement and Enrollment Agreement. 2nd Installment of \$100.00 due by May 29, 2009

If installment payments are not paid by the due date then you will be ineligible for the cash discount.

I, _____, authorize El Rancho School to charge my credit card account in the amount of \$100.00 on June 1, 2009.

Sign: _____ Date: _____

Name as it appears on card: _____

Visa Master Card Discover Card #: _____ Exp. Date: ____/____/____ VID Code: _____

Credit card billing address: Street: _____ City: _____ Zip: _____

Authorization valid until 09/01/2009 Sign: _____ Date: _____

An enrollment space will be reserved for your child when the 2009/2010 Student Application for Admissions, 2009/2010 Enrollment Agreement, and 2009/2010 Fee Schedule and Fiscal Policies have been completed and submitted, and the initial Enrollment Fee has been paid. The 2nd installment is payable no later than May 29, 2009. If all fees are not paid and/or complete forms not submitted by June 01, 2009, the student's name is placed on the bottom of the class list, and students whose enrollment fees are paid in full will be given priority enrollment.

STEP #5

I/We understand and agree that no portion of the 2009/2010 Enrollment Fee (registration and supply fees) can be refunded for any reason. In accepting a child for enrollment the school assumes expenses which are not reduced by the child's withdrawal prior to or during the school year. In the event of such withdrawal, the parent/guardian intends this payment to be liquidated damages, not a penalty.

STEP #6

The school is implementing a program of volunteer opportunities. Most of the following are jobs we pay to have done. Our reduced labor costs will enable us to keep our tuition reasonable for our school families. For those families do not who wish to participate, they may instead pay an additional \$100.00 annually, due by September 1, 2009.

The school requires a minimum of ten volunteer hours per enrolled child. The volunteer hours must be completed during the 2009-2010 regular academic school year, and a few opportunities will be available starting August 1, 2009. Parents must sign-up through the school office no later than September 1, 2009 or be charged for 10 hours of volunteering at \$10.00/hour. If a family does not complete at least ten hours by May 1, 2010, they will be billed at \$10.00/hour for the hours not worked.

I/We will turn in our volunteer jobs form by 09/01/09.

or

I/We are opting out of volunteering and are paying \$100.00 on 09/01/09

Please enroll the above-named student in EL RANCHO ELEMENTARY SCHOOL. I/We understand and accept the terms of the 2009/2010 Elementary School Enrollment Agreement and the 2009/2010 Fee Schedule and Fiscal Policy. I/We agree to pay to the school all tuition fees and other charges, which are a part of this Agreement. The parent/guardian and the student agree to be bound by the rules and regulations of the 2009/2010 Elementary School Student and Parent Handbook and amendments, as may be distributed from time to time. Modifications to the handbook will be made by written notice to each family at least 30 days before going into effect. The rules and regulations in the handbook apply equally to full-time and instructional day students. I/We have read and fully understood the information, rules, regulations, and policies in the 2009/2010 Elementary School Student and Parent Handbook, and have received a copy. I agree to abide by the same.

SPECIAL CIRCUMSTANCES: The school reserves the right to remove a student at any time if, in the sole judgment of the school, that student's industry, progress, conduct, or influence on or off campus is not in keeping with the school's accepted standards, as determined at the school's sole discretion. There will be no refund of the tuition or any fees, where such enforced withdrawal occurs and any unpaid balance is payable in full in accordance with the payment schedule.

If, in the sole judgment of the school, information developed or considered after the contract but prior to the commencement of the school year, suggests the inappropriateness of attendance in the school for the student concerned, the school may withdraw an offer of enrollment and void the executed contract. In such case the entire liability of the school is limited to the funds of monies on deposit in the amount in excess of any outstanding balance due for prior years.

The school believes that a positive and constructive working relationship between the school and the student's parents/guardians is essential to the fulfillment of the school's mission and the progress of the student. Thus, the school reserves the right not to continue enrollment or not to re-enroll the student if the school concludes, in its sole discretion, that the action of the parent/guardian make such a positive and constructive relationship impossible or seriously interfere with the school's accomplishment of its educational purposes.

STEP #7

BOTH PARENTS OR GUARDIANS MUST SIGN:

Name (please print)

Signature

Date

Name (please print)

Signature

Date

STEP #8

Enrollment accepted pending payment of all fees: _____

School Representative

Date

2009/2010 Elementary School Year Enrollment Agreement for Two or More Children

Effective February 17, 2009

STEP #1
Student's Name: _____ Fall 2009 Grade: _____

Student's Name: _____ Fall 2009 Grade: _____

STEP #2
Schedule: Kindergarten - 6th Grade Instructional Only - 15 min. before & after academics
 Kindergarten - 6th Grade Full Time - 6:30 AM - 6:00 PM

STEP #3
Payment Options: Yearly, Monthly, Semi-Monthly, 11-Month Payment Plan
Paying by credit card or cash, check, or money order

STEP #4
Enrollment Fee: \$295.40, per student; nonrefundable after paid
Payment Options (choose A, B, or C):

(A) I, _____, authorize El Rancho School to charge my credit card account in the amount of \$295.40 for each child today. Payment is due with signed 2009/2010 Fee Schedule & Fiscal Policy Agreement and Enrollment Agreement.

(B) I, _____, authorize El Rancho School to charge my credit card account in the amount of \$195.40 for each child today, and \$100.00 per child on May 29, 2009. Payment is due with signed 2009/2010 Fee Schedule & Fiscal Policy Agreement and Enrollment Agreement.

CASH DISCOUNT (cash, check, or money order)

(C) Enrollment Fee: \$287.50 per student; nonrefundable after paid

Payment Options:

(C1) \$287.50, per student, payment in full enclosed

(C2) Installment Plan: This option is **only** available if enrollment commitment is made **prior** to 4/20/2009. Payment \$187.50 due with signed 2009/2010 Fee Schedule & Fiscal Policy Agreement and Enrollment Agreement. 2nd Installment of \$100.00 due by May 29, 2009.

If installment payments are not paid by the due date, you will be ineligible for the cash discount.

I, _____, authorize El Rancho School to charge my credit card account in the amount of \$100.00 on June 1, 2009.

Sign: _____ Date: _____

Name as it appears on card: _____

Visa Master Card Discover Card #: _____ Exp. Date: ____/____/____ VID Code: _____

Credit card billing address: Street: _____ City: _____ Zip: _____

Authorization valid until 09/01/2009 Sign: _____ Date: _____

An enrollment space will be reserved for your children when the 2009/2010 Student Application for Admissions, 2009/2010 Enrollment Agreement, and 2009/2010 Fee Schedule and Fiscal Policies have been completed and submitted, and the initial Enrollment Fee per child has been paid. The 2nd installment is payable no later than May 29, 2009. If all fees are not paid and/or complete forms not submitted by June 01, 2009, the students' names are placed on the bottom of the class lists, and students whose enrollment fees are paid in full will be given priority enrollment.

STEP #5

I/We understand and agree that no portion of the 2009/2010 Enrollment Fee (registration and supply fees) can be refunded for any reason. In accepting a child for enrollment the school assumes expenses which are not reduced by the child's withdrawal prior to or during the school year. In the event of such withdrawal, the parent/guardian intends this payment to be liquidated damages, not a penalty.

STEP #6

The school is implementing a program of volunteer opportunities. Most of the following are jobs we pay to have done. Our reduced labor costs will enable us to keep our tuition reasonable for our school families. For those families do not who wish to participate, they may instead pay an additional \$100.00 per child annually, due by September 1, 2009.

The school requires a minimum of ten volunteer hours per enrolled child. The volunteer hours must be completed during the 2009-2010 regular academic school year, and a few opportunities will be available starting August 1, 2009. Parents must sign-up through the school office no later than September 1, 2009 or be charged for 10 hours of volunteering at \$10.00/hour. If a family does not complete at least ten hours by May 1, 2010, they will be billed at \$10.00/hour for the hours not worked.

I/We will turn in our volunteer jobs form by 09/01/09.

or

I/We are opting out of volunteering and are paying \$100.00, per child, on 09/01/09

Please enroll the above-named student in EL RANCHO ELEMENTARY SCHOOL. I/We understand and accept the terms of the 2009/2010 Elementary School Enrollment Agreement and the 2009/2010 Fee Schedule and Fiscal Policy. I/We agree to pay to the school all tuition fees and other charges, which are a part of this Agreement. The parent/guardian and the students agree to be bound by the rules and regulations of the 2009/2010 Elementary School Student and Parent Handbook and amendments, as may be distributed from time to time. Modifications to the handbook will be made by written notice to each family at least 30 days before going into effect. The rules and regulations in the handbook apply equally to full-time and instructional students. I/We have read and fully understood the information, rules, regulations, and policies in the 2009/2010 Elementary School Student and Parent Handbook, and have received a copy. I agree to abide by the same.

SPECIAL CIRCUMSTANCES: The school reserves the right to remove a student at any time if, in the sole judgment of the school, that student's industry, progress, conduct, or influence on or off campus is not in keeping with the school's accepted standards, as determined at the school's sole discretion. There will be no refund of the tuition or any fees, where such enforced withdrawal occurs and any unpaid balance is payable in full in accordance with the payment schedule.

If, in the sole judgment of the school, information developed or considered after the contract but prior to the commencement of the school year, suggests the inappropriateness of attendance in the school for the student concerned, the school may withdraw an offer of enrollment and void the executed contract. In such case the entire liability of the school is limited to the funds of monies on deposit in the amount in excess of any outstanding balance due for prior years.

The school believes that a positive and constructive working relationship between the school and the student's parents/guardians is essential to the fulfillment of the school's mission and the progress of the student. Thus, the school reserves the right not to continue enrollment or not to re-enroll the student if the school concludes, in its sole discretion, that the action of the parent/guardian make such a positive and constructive relationship impossible or seriously interfere with the school's accomplishment of its educational purposes.

STEP #7

BOTH PARENTS OR GUARDIANS MUST SIGN:

Name (please print)

Signature

Date

Name (please print)

Signature

Date

STEP #8

Enrollment accepted pending payment of all fees: _____
School Representative

Date